

**MINUTES OF EVENTS COMMITTEE
CITY OF CAYCE
April 17, 2014**

Present: Mendy Corder (City Representative), Kirsten Davis (City Representative), Dr. Pete Cassidy, Danny Creamer, James Denny (City Representative), Julie Isom, Ellen Mancke, Cindy Pedersen, Rachel Scurry,

Absent, Excused: Brenda Cole, Frankie Newman, and Jay Thompson

Chairperson Julie Isom called the meeting to order. The minutes of the March 13, 2014, meeting were reviewed and approved as written.

Amending the By-Laws to increase Number of Committee Members

With a motion by Dr. Cassidy and a second by Ms. Pedersen, the Committee unanimously agreed to recommend to Council that the number of Committee members be increased from nine to eleven members.

In addition, the Committee discussed revising Article II, Meeting, Section 1 – Time and Place. The By-Laws are currently worded as follows:

The regular meetings of the EVENTS COMMITTEE shall be held monthly on the second Thursday of each month at 5:30 p.m.

Ms. Corder will check with the City Attorney to determine if the sentence may be revised to delete the day of the week and time.

Review of 2013 Congaree Bluegrass Festival Budget

The 2013 budget was \$23,310 with the actual revenue received of \$21,625. Projected expenses were \$18,850. However, actual expenses incurred totaled \$20,380.

Mr. Creamer suggested providing a secure box for donations. The emcee could mention the box and its location several times during the event. The other option is to charge an admission fee.

Dr. Cassidy stressed that we need more sponsors and more vendors. He suggested reducing the food selection restrictions.

With a motion by Ms. Pedersen and a second by Ms. Creamer, the Committee unanimously agreed to provide a secure box for donations.

Mr. Creamer provided a schedule of performers along with two options for performance times. The Committee will consider the options and discuss in more detail at the next meeting.

Spring Guided Nature Tours, Guignard Park, April 19, 2014

Ms. Davis will represent the City. Ms. Mancke will assist with the morning session, and Ms. Pedersen will assist with the afternoon session. Water, juice boxes, and children's give-away items will be available. Ms. Isom suggested that better children's give-away items be purchased for next year's event.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Rachel R. Scurry, Secretary